

KAW 7th EC Meeting Minutes

Meeting Date: August 2nd, 2009.

Meeting start time: 2:15 PM

Meeting end time: 4:20 PM

Venue: Meeting Room #6, Bellevue Regional Library, Bellevue WA 98007.

Attendees: George Daniel (President), Jyothish Nair (Vice President), Jayashree Narayanan (Secretary), Dilip Lukose (Treasurer), Ojus John (ex-officio), Simmy Poulouse, Prema Vishwanathan, SreePrakash,(Members), Aishwarya Nair (Youth Member).

Agenda

- ❖ Meeting Minutes - Jayashree
- ❖ Picnic
 - Discuss the arrangement for food
 - Purchase food for BBQ
 - Purchase soft drinks
 - Purchase Plates, napkins and cutlery
 - Help with BBQ
 - Games and other activities
 - Adults – game suggestions – ownership
 - Kids – games and other activities (ex: bouncy houses) – ownership
 - Do we provide the equipments? If yes, what?
 - Find volunteers to organize games
- ❖ Onam
 - Venue – discuss options
 - Food – decide on the food committee
 - External catering of a few items
 - Other items will be discussed at a later meeting
- ❖ Sports
 - Discuss about cricket, soccer, badminton, volley ball and throwball tournaments
 - Equipments KAW needs to provide
 - Ownership to buy the necessary equipments for each sport
- ❖ Wrap up

President George Daniel presided over the seventh meeting of the EC of KAW for the year 2009.

The Executive Committee approved the minutes of the 3rd meeting that was held on April 12th, 2009. Simmy Poulouse, moved the motion to approve the meeting minutes. Ojus John seconded the motion.

The Executive Committee approved the minutes of the 4th meeting that was held on May 1st, 2009. Jyothish Nair moved the motion to approve the meeting minutes. Sreeprakash, seconded the motion.

The Executive Committee approved the minutes of the 5th meeting that was held on May 13th, 2009. Prema Vishwanathan moved the motion to approve the meeting minutes. The youth member, Aishwarya Nair, seconded the motion.

The Executive Committee approved the minutes of the 6th meeting that was held on May 30th, 2009. Sreeprakash, moved the motion to approve the meeting minutes. The Treasurer, Dilip Lukose, seconded the motion.

The President, George Daniel, reported on the complaints from members of the community regarding the receipt of email reminders, to addresses that are shared only with KAW, from the Ganolsavam Committee. The secretary had print outs of a couple of emails as well. EC first expressed their concerns about these complaints expressed by our members and decided to have another meeting at the earliest to discuss these concerns and how to prevent such incidents from happening in the future. EC also decided that the President and Secretary should contact Ashley Elenjickal who is the Joint Secretary of KAW and also the Program Coordinator of the Ganolvasam Committee, who organized the Ganolvasam to clarify this issue in the next meeting.

PICNIC

Next the EC moved on to discuss about the food arrangements for KAW Picnic. The President, George Daniel, volunteered to get all the food items from Costco. It was decided that we would need 100 Hamburgers, 200 Chicken burgers, 100 vegetarian burgers and 60 hot dogs. In addition, we also need to get potato salad, fruits and vegetables for the burgers. George Daniel also volunteered to get water and soft drinks from Costco. It was decided that Ojus and Dinesh could go to Costco/Safeway if required. We would require another grill and since we had used Pradeep Unny's grill last year, the Committee wanted to know if we could get it from him since his house is in close proximity to the venue. Jayashree volunteered to contact Pradeep regarding the grill. It was also decided that all EC members should get a chopping board and a knife and be at the venue with their spouses by 10am on August 15th.

EC decided to first check the Committee's inventory before buying items such as plates, cups, napkins, spoons, forks and serving spoons. Joint Secretary, Ashley Elenjickal has the inventory details and the EC can plan purchases after getting the details.

The Treasurer, Dilip Lukose, informed the EC that he would be unable to attend the picnic since he would be out of town on August 15th. Sreeprakash generously volunteered to be the acting Treasurer in his absence.

The EC then went on to discuss about the games and other activities required for the picnic. Here is a list of games:

- Games for adults
 1. Cricket
 2. Volleyball
 3. Badminton
 4. Sack race
 5. Lemon and spoon race
 6. Musical chairs
 7. Wearing a sari competition (for men)
- Games for kids
 1. Lemon and spoon race
 2. Candy picking
 3. Treasure Hunt
 4. Three legged race
 5. Possibility of getting a bouncy house/sno-cone machine/popcorn maker/cotton candy machine

Ojus John, volunteered to help organize the games for the men. Ojus agreed to get the cricket kit, the net for volley ball and badminton. Prema Vishwanathan volunteered to organize the games for women. Ojus and Jayashree agreed to find out about the bouncy house and Prema about the sno-cone/cotton candy machine/popcorn maker. Prema and Jayashree agreed to get the necessary items for the games as well as the gifts for the games. George Daniel agreed to get the Association's loud speaker and Aishwarya said that she would get the boom box.

ONAM

The next topic of discussion was about the venue for Onam. A committee comprised of Prema, Jayashree and Ojus was formed to find a venue.

Jayashree informed that the Bellevue, Renton and Seattle school districts will open only on August 12 and only after that do they accept applications for renting the theater and the cafeteria.

The possible dates for Onam would be on September 12 or September 18th.

It was decided that we would not cater food for Onasadhya. The food committee comprises Ojus, Simmy, Sreepakash ,Prema and Neeni George.

The program committee comprises of George Daniel, Jayashree and Jyothish. The reception committee comprises of Dileep, Santhosh and Ashley.

EC decided that the ticket prices for the members getting food for the Onasadhya will be \$5 and for the members not getting food will be \$10.

Secretary will email the community about the ticket prices and also members should register with the food committee in order to get food.

SPORTS

EC discussed the following points regarding KAW sports' event.

- 1) Only KAW members and family will be allowed to participate.
- 2) KAW will not be responsible for any injuries which may be sustained during the events.
- 3) All Winners will get KAW's rolling Trophies (from last year) which will keep rotating till a Team/ Player wins the trophy three times consecutively. Then the Team/Player gets to keep the trophy forever.
- 4) In all the Tournaments, last year's Winner & Runner-up will be seeded first and second respectively.
- 5) Any decisions made by KAW EC / EC Sports Coordinators / Referees appointed by KAW will be Final & Binding.

The following people are responsible for the respective sports' events.

Ashley – Cricket
 Soccer – Dinesh, Ashley and Ojus
 Throwball – Ranjini, Jayashree and Jyothish
 Badminton – Simmy and Ojus
 Volleyball – Prema and Ojus

EC also decided that all KAW referees' decisions' are final.

Key Deliverables for EC Members

ITEM	PERSON RESPONSIBLE	DATE
Additional Grill	Pradeep	8/15
Food for the BBQ	George Daniel	8/14
Water and Softdrinks	George Daniel	8/14
Check inventory for plates, napkins, spoons, serving spoons, serving trays and trash bags	Ashley to confirm items needed	8/13
Purchase plates, napkins, spoons, serving spoons, serving trays and trash bags	Ashley	8/14
Help with BBQ	George Daniel, Ojus, Simmy	8/15
Chairs	Jyothish(3), Prema(2), Jayashree (2), Aishwarya(2), Ojus(2), Sreeprakash(3), Dinesh(2)	8/15

Cricket kit, Volleyball and Badminton nets	Ojus	8/14
Sacks, lemons, spoons, candies and gifts for games	Prema/Jayashree	8/14
Saris for game	All EC	8/15
Games – Women	Prema	8/15
Get Bandanas	Jayashree	8/15
Clues for Treasure Hunt	Jayashree/Prema/Jyothish	8/14
Bouncy House	Ojus/Jayashree	8/12
Sno-cone/Cotton candy/Popcorn Machine	Prema	8/12
Boom box	Aishwarya	8/15
Loud Speaker	George Daniel	8/15
Chopping Board and Knife	All EC Members	8/15
Signs to the park	Dinesh	8/15

The meeting was adjourned at 4:20pm.

Respectfully submitted,

Jayashree Narayanan
Secretary, KAW